



# CHEMISTRY & GEOCHEMISTRY

COLLEGE OF ARTS AND SCIENCES

March 2017

Subject: Policies regarding use of student lab space at CSM by external parties.

- The CSM Events Center or the Chemistry Department must have current contact information for persons responsible/managing participants using the lab space. All appropriate legal documentation needs to be filed with the Events department prior to use of the lab space.
- All participants/students using the lab space must be supervised at all times by a responsible adult(s) (over 21 years) familiar with safe lab practices.
- All participants/students need to be dressed appropriately at all times in the lab: long pants over the ankles, footwear which protects feet from spills, collared shirts which cover the shoulders.
- Safety glasses or goggles will be worn at all times while in the lab spaces. Supervisors are responsible for making certain that all individuals in the labs have proper safety eye protection.
- Supervisors of students shall enforce students/participants to wear gloves, which are available on benches, when handling corrosive or dangerous chemicals.
- Basic lab safety protocol needs to be observed at all times.
- Supervisors are responsible for making sure that the lab areas are left clean and neat. This means that nothing is left in the sinks, all materials and equipment that is brought in is taken out - anything that is borrowed from lab support is cleaned and returned, the fume hoods are left clean, and papers and writing materials are cleaned up and removed.
- Any waste that is generated is the sole responsibility of the external party and must be handled in a regulatory fashion by them. Any waste left behind in the lab space will result in a stiff penalty to the user.
- Any extremely hazardous chemicals or procedures are prohibited by the department and school. Contact the lab manager with questions or concerns.
- Lab Contact: Joe Stranahan, LC II, 303-273-3611, [jstranah@mines.edu](mailto:jstranah@mines.edu)